

**PINVIN PARISH COUNCIL**

**DRAFT Minutes of Meeting of Pinvin Parish Council held at Pinvin Memorial Hall on  
Tuesday 14<sup>th</sup> January at 8pm**

*Present*

Cllrs S Mitchell (Chairman), D Biddle, T O'Dell, K Rowe, A Mustard, R. Coates, S. Boyden.  
Cllr. L Tucker (District and County Councillor).

1. **Apologies for absence-** None
2. **Declarations of Interest-** Cllr. Coates Item 10- SWDP Proposed Development – Pecuniary Interest.
3. **Parishioners' comments-** None
4. **Minutes of meeting held on Tuesday 3<sup>rd</sup> December 2019**  
Cllr. Mustard Proposed and Cllr. Biddle Seconded that the Minutes were a true and accurate record. All in favour. The Minutes were duly signed.
5. **Matters arising from 3<sup>rd</sup> December 2019.**
  - Speeding issues outside the school- Cllr. Mitchell reported that an extension to the double yellow lines would be beneficial. Action: Cllr. Tucker commented that she is awaiting K Hemstock to report back. Councillors commented that parking at the school drop off and pick up times had become much worse. Cllr. Tucker agreed to speak to WDC Traffic Wardens. Councillors agreed to organize another afternoon monitoring the site. Date to be arranged.
  - The Clerk reported that she had written to Playdale early in the new year regarding outstanding issues on the rectification of faults on the new play area and that to date there had been no reply. Cllr. Mitchell commented that we should wait until the end of January and write back stating that we assume that they are not going to rectify the faults.
  - New Homes Bonus funding on a Youth Shelter and Basketball Hoop- Cllr. O'Dell to found out from AMV that there were no local examples of the teen shelter we were interested in. Cllr. O'Dell explored the cost of repairing and replacing polycarbonate side panels in the teen shelter to ensure the shelter was sustainable. Cost quoted was £200 per panel.
  - Cllr. Bowden reported that at Pinvin Crossroads there was still an issue with streetlights. Action: Cllr. Bowden agreed to chase this up.
  - Cllr. Mitchell discussed the new installation at White Logistics and Storage Ltd. It was decided that Cllr. Mitchell and another Councillor yet to be agreed would visit Whites to see how everything is going with the new warehouse.

**6. Finance**

**a. Current Balances at 7<sup>th</sup> January 2020**

Current Account	£ 5208.06
Business Account	£ 25,382.79
<b>Total</b>	<b>£ 30,590.85</b>

- b. **Receipts-** Lloyds Bank Interest £0.97, £700 allotment rents, WCC Lengthsman. **TOTAL £ 700.97**
- c. **A Formal Bank Account Reconciliation** at 7/1/2020 was reported to the meeting and signed as a true and accurate record and reconciled by Cllr. Coates.
- d. To agree the Budget for 2020/21. Councillors considered the draft of the 2020/21 budget. Councillors reviewed the budget and £400 was added to take account of new batteries required for the VAS signs. A 4% increase was agreed and a budget set of £19,562.00 which would break down to £2004 Grant and £17,558 Precept.
- e. **Payments to be reported: 3<sup>rd</sup> December 2019**

C Hirst Clerk Expenses to 14/1/20	£ 57.80
Carole Hirst November salary to 5 <sup>th</sup> January	£ 357.53
HMRC November to 5 <sup>th</sup> January	£ 39.40

NPOWER – 1 <sup>st</sup> Oct to 31 <sup>st</sup> Dec 19	£ 54.09
WaterPlus	£ 60.21
<b><u>Total</u></b>	<b>£ 569.03</b>

The payments list for 14<sup>th</sup> January were Proposed to be approved for payment by Cllr. Coates and Seconded by Cllr. Rowe. All in favour.

- f. Cllr. Mitchell discussed the potential in 2020/21 of replacing some of the existing streetlights on a replacement programme. The corner of Church Lane and outside the Coach and Horses were discussed as being the worst and needing replacing. It was discussed that Prysmian be approached to take a look at these and that whilst they were there to get Prysmian to look at the Solar Panel outside Hayfields which may just require cleaning.

## 7. Planning

None.

## 8. Councillor Co-option.

An application was made to be co-opted onto the Parish Council by Scott Boyden. Cllr. Mitchell Proposed and Cllr. Rowe Seconded that Scott Boyden be co-opted onto the Parish Council. All in favour. Scott signed the Acceptance of Office form and Councillors welcomed Cllr. Boyden to the Parish Council.

## 9. Adopt revised Code of Conduct following recommendations from Wychavon District Council.

Councillors discussed the revised Code of Conduct and it was decided to give Councillors further time to digest its contents. Cllr. Mitchell Proposed that it be adopted. Seconded by Cllr. Rowe. All in favour.

## 10. SWDP Proposed Development- Throckmorton

**Cllr. Tucker reported that Pinnacle Capital Limited had contacted her to arrange a meeting to discuss the Throckmorton Airfield Site. Cllr. Tucker had replied to say she would be happy to meet with them with representatives from the neighbouring Parish Council Partnership who are opposing the airfield Development. Pinnacle Capital are wanting to meet Cllr. Tucker on her own. To date no meeting has been agreed.**

## 11. The Projects

### a. Older Children Play Area

Cllr. O'Dell discussed the Teen Shelter asking whether the Parish Council were in a position to proceed with AMV Playgrounds once it is finalized what is happening with play area surfacing. Cllr. Boyden commented that before the play area is installed the tree roots would need to be removed as they could be potentially dangerous and cause accidents. Cllr. O'Dell and Cllr. Boyden agreed to meet to take this forward and discuss any potential surfacing required.

### b. Community Orchard

Cllr Mustard reported that there had been no further progress since the last meeting.

## 12. Correspondence

- **17/12/19- WCC- Broadband funding for Parish Councils.** The Parish Council discussed that there had been some complaints of slow speeds. *Action: Cllr. Mustard agreed to investigate this and look into local Broadband speed.*
- **18/12/19- WCC- Ticket to Ride- Event on Wednesday 22 January, 9:30am-1pm** in the **Council Chamber** (WR14 3AF) to provide an important update and to work together to help shape and develop the actions. **Noted.**
- **20/12/19- WCC- Open4community** – online funding portal. The Clerk reported that information had now been uploaded to the Parish Council website for the local community to access.

- **2/1/20 - Wychavon Parish Games** - De-Brief/AGM. Cllr. Mitchell asked if any Councillors would like to volunteer to attend the meeting.
- **2/1/20- Vale Public Transport Group** Meeting 15<sup>th</sup> Jan at 7pm Pershore Town Hall. Cllr. Tucker reported that the VPTG were going through all the contract in Worcestershire.
- **14/1/20 – WCC Highways-** Pershore Infrastructure Improvement Scheme- See Minute Item 13 paragraph 4.

### 13. Reports.

#### **District/County Councillor: Cllr. Liz Tucker.**

Cllr. Tucker reported that there were still planning enforcement issues with Roslyn Orchard and that this was back with planning enforcement to deal with namely there was still boarding up and a second entrance to the property.

There is a new planning application in for Throckmorton Airfield for Open Storage of vehicles on grass. The new owners are making use of the land. There is a change of category from B1 to B8 on the land. WDC Planning are urgently awaiting WCC Highways comments.

Please see Minute Item 10 for update on SWDP Proposed Development-Throckmorton Airfield.

Pershore Infrastructure Improvement Scheme. A flyer was distributed to all businesses and residents on Terrace Road Pinvin on the 14<sup>th</sup> January advising about the continuation of works on the Pinvin Junction element of the Pershore Infrastructure Improvement Scheme. The next phase of works will involve carriageway widening of the A44 and will require the use of temporary traffic lights and a diversion of traffic onto the new link road serving Pinvin. The temporary lights will be in operation **from w/c 27<sup>th</sup> January**. Openreach and Severn Trent Water require the closure of Terrace Road between the Junction of the A4104/A44 for 100m of Terrace Road towards the Railway Station, from **Saturday 15<sup>th</sup> February until Sunday 23<sup>rd</sup> February**. As with the other closures, diversions will be in place during this closure and advanced-notice signage will be deployed on site.

### 14. Clerk and RFO Resignation.

An advert has been placed with Worcestershire CALC with a closing date of 24<sup>th</sup> January 2020. To date there have been two requests for the application pack and one application submitted. Councillors discussed who would be available for the Staffing Committee which requires a minimum of three Councillors. The Chairman plus two others. It was agreed to set dates for early February subject to availability.

**Date of next meeting** – Tuesday 14<sup>th</sup> January 2020 Parish Council Meeting at 7.30pm

**The meeting closed at 9.15 pm.**

### Appendix 1

#### **Rooftop Housing proposal to build 44 affordable homes West of Upton Snodsbury Road (Neil Pearce, Avon Planning Services Ltd).**

A summary of the changes to the scheme since we met in December are set out below:

- A wide open footpath link is now provided at the southern part of site linking the development to the Upton Snodsbury Road
- Plots have been removed from the northern side of the new access
- Additional landscaping has been added to the northern side of the new access
- Flood zones have been added to the plan for clarity
- The gardens of the plots on the western boundary have been extended to the site edge in line with Wychavon comments
- Plots 17 and 18 are now located at the end of the turning head to provide a strong legible vista to the cul-de-sac

- Landscaping has been added to the site frontage with Upton Snodsbury Road which will allow retention of existing estate railings but some individual driveways are still retained in order to create active frontages and assist in the reduction of traffic speeds.

A discussion took place prior to the Parish Council meeting where Neil Pearce from Avon Planning Services Ltd, Michaela Eaves from Piper Homes and Paresh Laxhman – Rooftop Housing Group.

Rooftop Housing attended to discuss a Rooftop Housing proposal to build 44 affordable homes West of Upton Snodsbury Rd. Site layouts Revision G were sent in advance of the meeting and APS ran through the updates on the proposal since the meeting on the 3<sup>rd</sup> of December. The Development is proposed to be affordable homes which will include Social Housing, Fixed Equity and Shared Ownership.

APS commented that it was adjacent to the development boundary and that they had applied for a Rural Exception Scheme. Cllr. Mitchell further commented that the location of properties fronting the Upton Snodsbury Road was not ideal as residents would be backing out onto a main road and visitors to dwellings would create further parking issues on Upton Snodsbury Road which already has speeding issues. A traffic island was discussed to slow down traffic.

Neil advised that a SuDS Scheme was being designed at present. Concerns were raised about the proposed location of Public Open Space as this was on a flood plain. The Parish Council discussed their keenness to have either a hedge line of railings down the Upton Snodsbury Road and felt that retaining existing railings would be preferable. Cllr. Mustard commented that there did not appear to be any cycle storage on site as there were no garages. APS Planning agreed to consider this. A lighting scheme for the development was discussed and the Parish Council commented that they would prefer lit bollards. Cllr. Mitchell asked APS if they had considered who would manage the schemes on site such as lighting Public Open Space etc and APS Planning did say that they would be happy to discuss the Parish Council taking over the schemes with a management fee in place for a determined period such as 20 years.

Cllr. Mustard commented that access to the dwellings on the roadside would be directly onto the Main Street/Upton Snodsbury Road which could be problematical as although it was just in the 30mph zone that the village had been experiencing problems with drivers not slowing down from the 40mph zone and vehicles reversing directly onto Main Street from these properties could cause issues/accidents. Neil agreed to consider that. Cllr. Mitchell further commented that two footway lights on the Upton Snodsbury Road would help especially with access from the two site entrances. Discussion also took place regarding considerations to flooding and also Public Open Space and Play Areas.

Neil Pearce was asked to contact the Clerk to make arrangements to come back to the Parish Council once these considerations had been thought through.

APS are currently working on the next iteration of the scheme which they envisage will include:

- **Drainage** - An engineering solution to the sustainable drainage of the site. This is likely to include a SuDS pool in the northern area of the site. We are hoping that the SuDS solution will provide a benefit in drainage terms and reduce the experiences of flooding in the road and along the public right of way
- **Driveways** - We are still awaiting feedback from County Highway's in respect of the individual driveways onto Upton Snodsbury Road. We note your concerns and subject to the Highway Authority's comments we may need to revisit this part of the development
- **Railings** - We are looking to retain as much of the estate railing on the site frontage as possible and will provide railings within the site where appropriate for example along the boundary with the new estate road and the POS
- **Lighting** - We will be looking at internal lighting options for the site noting your preference for low level bollard lighting. We are also happy to improve street lighting along Upton Snodsbury Road with 2 additional columns 1 opposite the new junction with our site and the other opposite the junction with Gosney Fields
- **Plot Design** - Once we have fixed the layout we will be working up the elevations of the houses and the plot layouts. All plots will be provided with secure cycle parking (in line with adopted standards) and bins stores. We are also looking at the provision of some EVCP's within the site.