

**PINVIN PARISH COUNCIL**

**DRAFT Minutes of the Ordinary Meeting of Pinvin Parish Council held on  
Tuesday 11<sup>th</sup> January 2022 at 7.30pm**

*Present*

Cllr. T. O'Dell (Chair) S. Mitchell, Cllr. Biddle, Cllr. R. Coates, Cllr. D. Boatright (Parish and WCC Councillor) Cllr. S. Boyden (arrived at Item 4).

Cllr. L Tucker (District Councillor), Clerk, (Carole Hirst), No Parishioners present.

**1. Apologies for absence-**

**Absent:** Cllr. Rowe.

**2. Declarations of Interest.**

Cllr. Mitchell declared a disclosable pecuniary interest in item 5 (e). This item includes expenses for re-imbusement of cost of VAS Clips for new VAS sign.

**3. Approval of the Minutes of the Parish Council meeting held on  
Tuesday the 7<sup>th</sup> December 2021.**

Cllr. Boatright Proposed and Cllr. Biddle Seconded that the Minutes of the 7<sup>th</sup> December 2021 be approved. All in favour.

**Parishioners Question Time –**

- New entrance to the top of Owletts End. Has been inspected. Barry Barnes is querying who owns the land and will confirm.
- Owletts End Streetlight to end of Owletts End works intermittently. Works more in the summer. Cllr. Mitchell agreed to take a look.

**4. Pinvin Memorial Hall/Pinvin Playing Fields Legacy Funding update  
(Memorial Hall Management Committee update below)**

Since our last update, we have been focusing on bringing the existing Hall building up to a hireable standard. This has included a 'DIY-SOS' volunteers' week during October half-term, where we were really pleased to be joined by members of the community including neighbours and pre-school parents. During this week, we refreshed interior paintwork in the main Hall as well as the toilets.

During the Christmas break, the kitchen has also been refurbished to a more acceptable standard. All cupboard doors have been replaced / painted and the layout of the kitchen has been reconfigured. This work will be completed this week following application of new worktop resin and a respray of the serving hatches. This work was carried out at minimal cost thanks to Neil at Nero Sprayworks in Pinvin, who donated his time and expertise to get this done for us.

Following feedback from hirers, we are next looking to improve the external lighting of the Hall, as the car park and path is particularly dark at this time of year.

In amongst these upgrades, we have continued to attract both regular and ad-hoc hirers and were very pleased to see the Hall so busy for the craft fair held there on 28 November. The new pack-away process for the pre-school is now a matter of course, which has made hire and maintenance much easier.

In terms of plans for the rebuild, we are meeting with Nick Bradley later in January for him to talk us through his initial proposals. Following our initial feedback, we will be looking to present this to the Parish Council in February to agree a way forward. Please allocate us some time on the agenda if you are able to. We would also like to invite a representative from the Council to join the Memorial Hall Committee, to facilitate a closer working relationship as the rebuild project progresses and to make sure we're keeping the lines of communication open.

Cllr. O'Dell asked Councillors to consider which Councillor might join the Memorial Hall Management Committee.

Cllr. O'Dell discussed whether a meeting of Councillors and Memorial Hall Management Committee could take place before the next parish council meeting.

## 5. Finance

### a. Current Balances on 1<sup>st</sup> January 2022

Bank Instant:	£ 34,055.62
Treasurers Account:	£4,393.93
<b>Total</b>	<b>£ 38,449.55</b>

### b. Formal Bank Reconciliation to 1<sup>st</sup> January 2022.

Cllr. Coates reviewed the accounts and confirmed that the Bank Reconciliation was accurate and reconciled and signed the bank reconciliation as true and accurate. **Noted.**

### c. To consider the Budget Monitoring Report to 3<sup>rd</sup> January 2022.

Councillors agreed the Budget Monitoring Report. **Noted.**

### d. To approve the 2022/23 Budget and set the 2022/23 Precept.

Cllr. Mitchell Proposed and Cllr. Boatright Seconded to request a budget requirement of £21,768. The WDC Tax Base formula 2021/22 Band D Council Tax from Wychavon District Council gives an increase in the Band D Council Tax for Pinvin of 5% and Band D would be £59.83. All in favour.

### e. To Consider the attached list of payments and receipts to 11<sup>th</sup> January 2022. Cllr. Coates Proposed and Cllr. Boatright Seconded that all payments be approved, and receipts noted. All in favour.

#### **PAYMENTS at Jan 11th, 2022,**

Carole Hirst salary to 5 jan22	£ 396.11
HMRC to5 Jan 22	£ 98.80
Water Plus - Allotment water supply	£ 79.43
Carl Brassington Dec Lengthsman	£ 90.00
C Hirst Expenses from 7th Dec to 11th Jan 22	£ 46.95
Npower Charges 1st oct to 31st dec	£ 419.87
S Mitchell - VAS Clips for new VAS sign re-imburement	£ 59.22
Post Office- 24th and 12 1st class stamps	£ 26.04
<b>TOTAL</b>	<b>£ 1,216.42</b>

<b><u>Receipts to Jan 11th 2022</u></b>	
Eksteen - deposit and allotment	£ 68.33
D Biddle Small holding rent	£ 700.00
WCC Lengthsman Nov	£ 120.00
WCC Lengthsman Oct	£ 150.00
<b>TOTAL</b>	<b>£ 1,038.33</b>

### f. To approve cost for replacement matting to roundabout on playground. Deferred to February Meeting.

### g. To note costs for hedge planting –Cllr. O'Dell requested that the quotation from for £311.45+ VAT plus delivery of £30 be noted. **Noted.**

## 6. Planning

None.

## **7. Community Projects.**

### **Community Orchard**

The orchard working party has completed preparing the ground for planting the fruit trees. The hedging plants have been ordered. We are now waiting for the fence to be installed on the week commencing 24 January. Once this has been done, the working party plans to meet on a weekly basis to plant the fruit trees and the hedging plants. Cllr O'Dell will order the stakes and guards for the hedging plants.

Email from K Bolton (Contractor) who is meeting Cllr. O'Dell next week with a view to go ahead on 24<sup>th</sup> January.

Cllr. Coates to help pick up soil improver sourced by A. Wilson.

### **Litter-Picking Group**

No further update.

### **Queens Platinum Jubilee**

Funding has been allocated in next year's budget for a village celebration for the Queen's platinum jubilee. Ideas welcome for how we will celebrate, and this will be discussed in more detail in February's meeting. Funding available from WCC being announced 13/1/22.

### **Park That Bike**

Cllr O'Dell has submitted an application for 4 bike stands to be installed at the memorial hall. These will be provided free of charge by the scheme and will be delivered in January. The council will have to fund their installation and send photo evidence that we have done so to the Park That Bike Scheme. Cllr. Boatright agreed to fund the installation from WCC Divisional Fund. Cllr. O'Dell to liaise with Cllr. Boatright re application for funding.

## **8. Vehicle speed issues and increasing number of HGV's. Report from Cllr. O'Dell.**

Cllr Mitchell has suggested purchasing another vehicle activated sign the same as the one recently installed at Gosney Fields. We could then install a sign between the A44 junction and the school to slow vehicles down as they enter Main Street. Cllr O'Dell has received a quote from ElanCity of £1870.34 excluding VAT. This figure will probably have increased by 6% since 1 Jan 2022. Would councillors think it beneficial to purchase another VAS for the village, and, if so, would councillors consider funding 50% from parish council funds and applying for the other 50% from the county councillor community grant fund? If councillors agree, O'Dell will contact Barry Barnes to get highways agreement on the position for the new VAS.

Cllr Boatright is tackling the issue of the increased number of HGV's driving through the village. Please email him any evidence of dangerous incidents that you witness.

Clerk to explore with Bishampton and Throckmorton Parish Council what they say the situation is regarding the joint VAS.

Cllr. O'Dell raised whether a further VAS could be purchased for Main Street/Upton Snodsbury Rd. Councillors were in agreement and Cllr. O'Dell agreed to get quotes and ask Barry Barnes for a pole.

## **9. Street Lighting**

Cllr O'Dell sent Prysmian an email on 3 January 2022 for a quote to do the following work:

- 1)The complete removal of streetlight no. 2 on Terrace Road. A new one has been installed by highways at this point.
- 2)The removal of streetlight no.11 at Northend from a garden and a replacement streetlight installed on the footway.
- 3)A replacement streetlight to be installed at no.16, near to the Coach and Horses.

No answer has been received as yet. Cllr O'Dell will chase this up for the next meeting.

## **10. Pinvin Playing Fields.**

Electricity now supplied.

## **11. Lengthsman update. (Cllr. Mitchell)**

Carl has taken a break from the Lengthsman role for most of the period since the last meeting.

12. **Correspondence.** All correspondence covered on the agenda.

## **13. Allotment update.**

The ground is very wet at the moment and therefore not much is happening.

## **14. Mushroom Farm Planning update by Cllr. Mitchell.**

As is now traditional. at the time of writing this report no new documents have been submitted by Walsh's and therefore no date has been set for the Planning Committee at Wychavon. The earliest date for consideration at the Planning Committee is now 3 February 2022.

WDC still awaiting drainage information to be supplied.

The following date for the Planning Committee is 3 March 2022.

## **15. Significant Gap Assessment**

Two areas of land at the junction have been allocated as the Significant Gap for Pinvin in the SWDPR.

The significant gap marked on the map at the junction should remain as it provides a green open space within the village. The most important issue for the parish council is that a significant gap is maintained between Pinvin and adjoining villages as part of the SDWP. There needs to be protected green space between Pinvin, Tilesford, Wyre Piddle, and Throckmorton airfield so that future development does not cause Pinvin to merge with any other settlement. Councillors thought that the boundary should be the railway line and the New Road.

Cllr. O'Dell asked the Clerk to submit the response. Cllr. Boatright agreed to send the Clerk some notes with a map.

## **16. Footway Lighting**

Cllr O'Dell has been in contact with David McElroy, the senior technical manager at Piper Homes, asking whether they will fund the installation of 2 footway lights along the Upton Snodsbury Road at the junction to Gosney Fields and the junction to the new development. He emailed back to say that a colleague would see if this was something they could accommodate and would get back to me in due course. This was on 22 December and no further contact has been made yet. Cllr O'Dell will chase up for the next meeting.

## **17. Reports**

### **Cllr. Dan Boatright WCC**

- I spoke to the headteacher at St Nicholas C of E Middle School to discuss the road. Their biggest complaint from parents is the safety around the road. We discussed the potential for changing the layout of the road. We recognise this is a long-term project and will take a lot of effort but think it is the right move. We considered:
  1. 20mph zone
  2. Chicanes or equivalent
  3. Access for the school buses
  4. Metal railings and other safety measures.
- We both recognised this was a long-term project and will require significant pressure on the County council. The school will contact parents to obtain their views and I will arrange a meeting with Highways to discuss how we can achieve a safer road. We are then looking to hold a public meeting in late Spring/Early Summer.

I have also arranged a meeting with Barry Barnes to walk through the various issues that have been raised by residents including:

1. Long Lane
  2. Some road surfaces in need of some attention (and pavements)
  3. Drainage on Owletts End and Spion Kop
  4. The issues with the traffic lights with the new junction on A44 (and lighting)
- Council tax: County contribution is proposed to increase by 3.94%, 3% of this is for social care.
  - 90% of Worcestershire have received their booster. Please advise others that the booster is available.

### **Cllr. Liz Tucker WDC**

31<sup>st</sup> Jan 2022 PACT Meeting at Throckmorton 7pm

Enforcement on Piggeries only just had a response from the landowner.

Boundary Commission review means no change for Pinvin.

Queens Platinum Jubilee – Previous events have included celebration mugs.

Cllr. Tucker asked whether there was loud screeching from the airfield in Marshalls Yard on Sunday 9<sup>th</sup> January 2022. Some did hear the noise. A new activity taking place on the airfield. Cars screeching around a circuit. WDC to investigate.

- 18. Date of next meeting- The Ordinary Parish Meeting will be held on Tuesday 1st February,2022 at 7.30pm at Pinvin Memorial Hall.  
The meeting closed at 8.45 pm.**