

PINVIN PARISH COUNCIL

**DRAFT Minutes of the Ordinary Meeting of Pinvin Parish Council held on
Tuesday 1st February 2022 at 7.30pm**

Present

Cllr. T. O'Dell (Chair) S. Mitchell, Cllr. R. Coates, Cllr. D. Boatright (Parish and WCC Councillor)
Cllr. S. Boyden.

Cllr. L Tucker (District Councillor), Clerk, (Carole Hirst), 2 Parishioners present.

1. **Apologies for absence-** Cllr. Rowe, Cllr. Biddle.

Absent: None

2. **Declarations of Interest.**

Cllr. Boatright declared a disclosable non-pecuniary interest in 21/01976/FUL Land to the rear of North End, Upton Snodsbury Road, Pinvin.

3. **Approval of the Minutes of the Parish Council meeting held on Tuesday the 11th January 2022.**

Cllr. Boatright Proposed and Cllr. Mitchell Seconded that the Minutes of the 11th January 2022 be approved. All in favour.

Parishioners Question Time –

A second caravan has moved onto the Old Piggeries site last Saturday 29th January 22. Cllr. Tucker has pointed it to Planning Enforcement. Planning Enforcement is finding it difficult to get an appointment to visit the site. Enforcement have been informed today.

4. **Pinvin Memorial Hall/Pinvin Playing Fields Legacy Funding update Liz Cullis, Chair of Memorial Hall Committee discussed their update.**

The Memorial Hall Management Committee have met with the architect and have received some initial designs which they will be discussing with the architect before the March Parish Council meeting and are hoping to attend the March Parish Council meeting to put forward their proposals. The Architect is in touch with WDC regarding the time delays etc. They are looking at planning and milestone perspective. They have explored and found that no planning information is available so the planning and design will start from scratch. The original plans have been revisited and suggestions made for amendments and changes based on proposed use of the facilities. Access and parking are being reconsidered.

The Memorial Hall Management Committee are considering whether the facilities could be reconfigured and asked the Parish Council whether this was something that they were happy to explore. Liz identified that the key uses of the building would be considered in the configuration of the building and also access for emergency vehicles etc.

The Management Committee are behind from a milestone perspective. They have been in touch with planning to reinstate the timescales.

The Management Committee are looking at other grants for sports and from Omicron.

It was again mentioned that it would be useful to have a Parish Councillor on the Memorial Hall Management Committee.

Community provision for the pre-school will be a consideration.

Next steps. Another meeting with the Architect in 2 weeks before coming back to Parish Council in March. The AGM for the Memorial Hall Management Committee is due soon and the Management Committee will inform the Parish Council when that is set.

5. Pinvin Community Pre-School Committee – Problems with car-park and gates. (Safety and Protection issues).

The issue of the barrier on the car park of the memorial hall was raised in an email from a member of staff from the preschool. Due to issues that the preschool have had with school parents and alleged poor parking, they would like the barrier to be continuously left open for the public to use at all times. They have suggested reinforcing the gate and fencing to stop vehicles entering the playing fields.

The memorial hall committee does not agree with this. They would like the barrier to remain closed when the hall and playing fields are not in use. They have asked the parish council to support them on this.

Cllr. Boatright asked whether the frightening, unpleasant and threatening behaviour has been reported to the police and if not why not? as that needs to be tackled.

Cllr O'Dell asked councillors for their opinions on this matter. The majority of councillors agreed that the barrier should be kept closed except when the car park is being used by hirers of the hall and playing fields. It was felt that the potential negative issues with having it left open eg fly tipping, travellers moving in, drug dealing on the car park would outweigh the positives.

Cllr. O'Dell proposed that a larger sign be put up at the front of the building informing people that the car park was for use of hirers of the hall and playing fields only.

Pre-school will need to keep to the terms of their hire agreement regarding the barrier. The Pre-school needs to report any abuse they get to the police. Liz Cullis will write a draft response to the Pre-school and circulate to the Parish Council. The Parish Council will write a supporting letter to the PMHMC letter.

6. Finance

a. Current Balances on 1st February 2022

Bank Instant:	£ 29,055.92
Treasurers Account:	£ 3, 574.65
Payments not left account	£ - 1, 024.87 (Npower and Walcot Nursery)
Total	£ 31,605.70

b. Formal Bank Reconciliation to 21st January 2022.

Cllr. Coates reviewed the accounts and confirmed that the Bank Reconciliation was accurate and reconciled and signed the bank reconciliation as true and accurate. **Noted.**

c. To consider the Budget Monitoring Report to 21st January 2022. Councillors agreed the Budget Monitoring Report. **Noted.**

d. To Consider the attached list of payments and receipts to 1st February 2022. Cllr. Coates Proposed and Cllr. Mitchell Seconded that all payments be approved, and receipts noted. All in favour.

Carole Hirst salary to 5 Feb 22	£ 396.11
HMRC to 5 Feb 22	£ 77.51
K W Boulton - Fencing	£ 2,780.00
Elan City - UK VAS sign	£ 2,266.80
Walcot Organic Nursery Ltd	£ 605.00
Carl Brassington Jan Lengthsman	£ 90.00
C Hirst Expenses from 11th Jan to 1st Feb 22 22	£ 81.40
TOTAL	£ 6,696.82

Receipts to Feb 1st 2022	
-	
TOTAL	£ -

e. To approve cost for Memorial Bench, fitting of replacement matting to roundabout on playground.

Cllr. Mitchell proposed that the Financial Regulations be waived for these items. The Memorial Bench is being paid for directly by the donor.

Carl Waters, a local landscape gardener C J Waters provided the following quote.

Memorial bench - £240. This will be paid for by the family.

Laying matting and levelling the ground around the spinning play equipment - £170 (The Parish Council need to purchase new matting).

Matting quote £236.00 was the most competitive of 3 quotes.

Cllr. Coates Proposed and Cllr. Boyden Seconded that the quote for £236 be approved and CJ Waters quote for £170 be approved. Cllr. Boatright offered to contribute £160 towards the matting from his WCC Divisional Fund.

7. Planning

- **21/01975/OUT Cleveland House, Terrace Road, Pinvin-** Outline application for 4 no. detached houses, all matters reserved except for access and layout- CONSULTATION to 7th Feb 2022. **Cllr. Boatright and Cllr. Mitchell to prepare a response for submission.**
- Appeal Decisions –
APPEAL A - Agricultural Building (Barn 1), Land Adjacent to Byfield House, Upton Snodsbury Road, Pinvin- **Appeal A is allowed and planning permission is granted**
APPEAL B- APP/H1840/W/21/3279033- Agricultural Building (Barn 2), Land Adjacent to Byfield House, Upton Snodsbury Road, Pinvin- **The appeal is dismissed in respect of Appeal B.**
Appeal C Ref: APP/H1840/W/21/3279034 Byfield House, Upton Snodsbury Road, Pinvin- Appeal C is allowed and planning permission is granted.

William Davis Homes proposal for a development of approximately 115 high-quality new homes on land off Wyre Road, Pershore. The proposal includes 40% affordable housing. Feedback by 13 February 2022. **Not in Pinvin Parish. No comment at this stage.**

21/01976/FUL Land to the rear of North End, Upton Snodsbury Road, Pinvin- Demolish disused barns, stables and shed and replace with 1 number 3 bed detached bungalow and 2 number 3 bed detached dwellings- CONSULTATION to 21st February 22. Cllr. Mitchell agreed to write a response. The Parish Council agreed to object to this application.

8. Community Projects.

Community Orchard

The orchard has now been fenced off with 2 gates for access. The working party will meet every Sunday afternoon during February to plant the fruit trees. Hedging plants have been delivered today to go around the perimeter of the fence which we will plant towards the end of February.

Severn Waste services have donated a trailer load of soil improver for the orchard. Cllr O'Dell sent an email of thanks to them for this.

Litter-Picking Group

No further update.

Queens Platinum Jubilee

Ideas are welcome from councillors and residents on how to celebrate this occasion in Pinvin.

Cllr Rowe has suggested having medals made for village children. The Churchwarden has contacted the Chairman to ask whether the parish council was planning anything as members of the church had enquired. He suggested the road closure of Main Street outside the pub and Owletts End, so the green area opposite the pub could be used.

Cllr. O'Dell suggested that the Memorial Hall, the Church, the School and Parish Council to work together as a committee to take this forward. A leaflet drop would take place in March asking residents for help and ideas.

The Parish Council has been emailed information regarding the lighting of beacons on 2 June. It was decided not to take this on.

Park That Bike

Four Sheffield bike stands have been delivered. A quote has been received from C J Waters of £190 for their installation. They will be installed at the front of the village hall where they will be in a prominent place for security.

- **Pinvin Youth Club**

This is being organised by Bradley Edmunds, the youth manager from Pershore Riverside Centre and will be held in the memorial hall and on the playing fields. Details are still to be confirmed. Cllr O'Dell will keep councillors updated, as decisions will be made in February.

9. Vehicle speed issues and increasing number of HGV's. Report from Cllr. O'Dell.

Cllr O'Dell has met Barry Barnes from WCC Highways and he has agreed to issue a permit to install a new vehicle activated sign at Spion Kop. This will increase driver's speed awareness as they approach the school. Cllr Boatright has very kindly offered to fund the cost of this through his access to community grants.

Whilst talking to Barry two very large HGV's went past, and Cllr O'Dell was able to use this opportunity to highlight the issue that there is in the village of the size of the vehicles and the narrowness of the road outside the first school.

Barry Barnes wondered whether school children could design posters to display in the village highlighting the dangers of speeding and other road safety issues. Shall we approach the school about this? It was decided that this would be a good idea. Cllr. O'Dell to approach the school.

10. Street Lighting

Cllr O'Dell has chased the outstanding order with Prysmian. Mark Colston has emailed to say that there was an administrative delay.

1)The complete removal of streetlight no. 2 on Terrace Road. A new one has been installed by highways at this point The light is fixed to a wooden pole which appears to be overhead fed from inside the adjacent property. I can arrange to remove the lantern and bracket however the service connection will need to be disconnect by Western Power distribution. Once this is completed we can look to remove the wood pole from the garden but there will need to be disturbance in the garden and a section of hedge removed as it seems to have grown around the post. **To remove the lantern and wood pole once disconnected by WPD would be - £400.00 + VAT.**

2)The removal of streetlight no.11 at Northend from a garden and a replacement streetlight installed on the footway. As previously discussed, we would disconnect the wood pole and extend the service into the footway. We would need permission to access the property garden and trench to the footpath, also the removal of a section of fence. **To remove the wood pole, install new 6m column and LED lantern + transferring the power supply would be – £1750.00 + VAT**

3)A replacement streetlight to be installed at no.16, near to the Coach and Horses. The old one has been removed as it was not working and was attached to a joint use wooden pole which has been replaced. There was no power to this streetlight, so the replacement may need to be solar powered – **To supply and install a 6m post with suitable Solar LED lantern would be £1512.00 + VAT**

The above do not include any Traffic management. From initial thoughts we may require traffic management on Terrace Road but I will ask one of our crews to take a look before confirming. If Traffic management is required this will be charged at £550 + VAT per day but we would try to tie

it together with another job in the area to split the costs.

11. Pinvin Playing Fields.

No update

12. Lengthsman update. (Cllr. Mitchell)

Nothing out of the ordinary to report.

13. Correspondence.

- 12/1/22- WDC- Local Government Boundary Commission Proposals – **No change for Pinvin.**

14. Allotment update. (Cllr. Coates)

An allotment holder has asked for a shed come summer house on their allotment to keep it things tidy.

Cllr Coates has no problem with this providing it is the no bigger than the standard size shed as in the agreement. The Clerk has replied to this and included a copy of the agreement for ease of finding the information.

Cllr Coates is thinking of setting up an allotment WhatsApp group so that allotment holders can contact each other easily. He will text allotment holders to ascertain if they are happy to join the WhatsApp Group.

15. Mushroom Farm Planning update by Cllr. Mitchell.

After 5 months of apparent inactivity by Walsh's, members will have noted that Walsh's have submitted 2 new plans concerning the surface water drainage for the site.

We have until 9 February to submit comments.

I have attached 3 documents to a Dropbox and these are uploaded to the Parish Council website.

- The new drainage strategy document 19-7695-SK 021-P4
- The old strategy 19-7695-SK 201-P2
- The new proposed site plan 19-7695-SK 001-P13

The differences between the two strategies are:

1. An intention to use an existing drainage culvert under the road which runs from the eastern side of the track to the caravan park under the A44 to the ditch on the other side of the A44. They claim to have cleared a patch of the ditch by the culvert and the entrance to the culvert, but the picture on the document could be of anywhere! We do not know the true size of the pipe, its ownership (WCC?), and its integrity.
2. On the south side of the A44 there is now a separate ditch which runs parallel with the existing ditch. The existing ditch runs via a headwall to a culvert, which heads south to the Bow Brook under the garage of Bryher. Where the second ditch runs is unclear.
3. The red dotted line which is the border of the land they would use now includes the bottom of the trackway and the route of the ditch.

We can comment on the changes:

- the use of a pipe which has unknown antecedents.
- The risk of flooding at the crossroads if either the pipe under the A44 or the culvert to the Bow Brook become blocked.
- The fact that little has changed other the position of the pipe under the A44.

There is little changed and thus little to comment on. We will need to discuss our course of action at the meeting. The Parish Council to prepare a response regarding the drainage. Cllr. Mitchell to prepare a response. The more that respond the better.

Cllr. Mitchell commented on Facebook and emailed to residents. It has also been uploaded to the Parish Council website.

16. Footway Lighting

Cllr O'Dell has chased up the council's request for two streetlights to be installed at the junction to Gosney Fields and the new development on Upton Snodsbury Road. She has been contacted by Dushyant Shastri from Piper Homes. He is negotiating with Hamelin Partnerships and WCC Highways to see if they can accommodate our request and will keep us informed.

17. Reports

Cllr. Dan Boatright WCC

School Tier Update:

Consultation has finished. The council has stopped the timetable while they consult with the Department for Education. There is an issue with numbers for secondary schools and this requires further investigation. I have meetings on Monday and Tuesday (31st Jan-1st Feb) so may be able to update further at the meeting.

Highways issues:

Long Lane: Highways are now looking at options. There is recognition that HGV numbers have increased and that the suitability of the road is becoming an issue. There is no quick fix solution here but will continue to investigate.

Walkabout with Barry Barnes:

Last Thursday we did a walkabout of the village and looked at the issues that had been raised. The team will continue to investigate the traffic light issues as the initial assessment was that the light times were fine (but as we stood there we watched several issues!), we also have started the process of re-investigating what can be done about Terrace Road traffic issues after several accidents last year, the light positioning at Pinvin Junction is also to be investigated, as well as several resurfacing requirements on the pavements. We discussed the issues around the school at length. The current policies at county seem to be unfit for purpose. Suggestions that are within the current policies include a non-enforceable 20mph zone around the school during school hours, using the green space on the bend as additional parking to move parents off the road or fighting for a change in policy. I think we need to see what the village wants and then present it to the council, then fight them directly on what they don't want to do.

Cllr. Boatright spoke to Highways yesterday and insisted they respond to planning application 20/02906/FUL Land North of Allens Hill Pinvin. They are aware of the issues we have with the existing infrastructure and are already trying to resolve the existing problems- this will not be able to join the existing setup so I will push for them to put that into the planning application response.

Cllr. Liz Tucker WDC

Conversion of Jolly Barn – went to a panel but due to disagreements at panel it is now going to committee in March.

Frontage of the old village stores – Planning enforcement will be investigating the situation.

The draft SWDP has been informed by responses to the last round of consultation in November 2019, as well as a series of updated evidence documents, including housing and employment requirements. Each of the three councils will take reports to Council meetings over June 2022, although the draft SWDP Review will be in the public realm late May 2022 the publication of papers to Worcester City Council's Place and Economic Development Committee on the 6 June 2022. Once the consultation on the draft SWDP is complete the intention is to submit the plan and representations made to the Planning Inspectorate for independent examination in November. Over the course of 2023 the appointed Inspector will oversee the examination and report back on their findings. Once the examination is completed, and the Inspector's report received, and if the plan is found to be sound, the intention is to adopt the SWDP Review by late 2023.

Running in parallel the South Worcestershire Councils are also preparing a Travellers and Travelling Showpeople Policies and Site Allocations Plan. This document will be considered at the same Council meetings as the SWDP and the public consultation will also commence in early July at the same time as the SWDP and this plan sets out policies for making decisions on

planning applications and allocating sites across the plan area to meet the future identified needs of these communities.

- 18. Date of next meeting- The Ordinary Parish Meeting will be held on Tuesday 1st March,2022 at 7.30pm at Pinvin Memorial Hall.
The meeting closed at 9.26 pm.**