

PINVIN PARISH COUNCIL

**You are duly required to attend the Annual Meeting of the Parish Council to be held
on Tuesday 10th May 2022 at Pinvin Memorial Hall
Immediately following the Annual Parish Meeting which commences at 7.30pm**

AGENDA

1. Election of Chairman and signing of declaration of acceptance of office
2. Election of Vice-Chairman
3. To consider apologies for absence
4. Declarations of Interest:
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Parishioners' comments:

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

5. To consider any requests for the Council to grant a dispensation
6. **To note Financial Regulations, Scheme of Delegation, Standing Orders, Code of Conduct, Risk Assessment, Asset Register and Insurance requirements and to consider a schedule for their review.**
7. **To appoint members to the following committees:**
 - a) Staffing committee
 - b) Allotment committee
 - c) Finance committee
 - d) Complaints committee
8. **To appoint individual councillors to the following roles:**
 - a) Lengthsman liaison
9. **To approve the minutes of the previous Parish Council meeting held on Tuesday 5th April 2022**
10. **Matters arising from the Parish Council meeting of 5th April 2022**
11. **Finance**
 - a) Current Balances
 - b) Proposal to consider and approve Parish insurance provision for the period June 1st 2022-30th May 2023.
 - c) To consider the Bank Reconciliation for the period 5th April to 3/5/2022 (previously sent to Cllr. Coates with the cash book to reconcile.)
 - d) To approve the Budget Report to 3/5/2022.
 - e) To approve the list of payments and receipts for the period of 5th April to 10th May 2022

- f) To consider the Annual Accounts & Annual Governance and Accountability Return Part 3: from April 1st 2021 to 31st March 2022
(i) To Approve the Annual Audited Accounts from April 1st. 2021 to 31st. March 2022 as Audited by Internal Auditor Mrs Diane Malley
- (ii) Proposal to consider Section 1: Annual governance statement (attached)
(iii) Proposal to consider Section 2: Accounting statements (attached)
Accounts & Audit regulations 2015
(iv) Consider Internal Auditor's Report & Recommendations (circulated)
(v) To consider the period of dates for the Exercise of Public Rights 2021/22. The Parish Council agreed that the period of dates for the Exercise of Public Rights be set as Monday 13 June – Friday 22 July 2022.

12. Projects

- Community Orchard- Cllr. O'Dell to update.
- Queens Platinum Jubilee (Cllr. O'Dell)
- Pinvin Youth Club (Cllr. O'Dell)

13. Planning

14. Street Lighting- Cllr. O'Dell Report

15. Lengthsman update.

16. Correspondence

17. Allotments.

18. Mushroom Farm Planning update

19. Footway Lighting – Upton Snodsbury Rd, Pinvin (Cllr. O'Dell update)

20. Reports District & County Councillors

21. Date of next meeting – Tuesday 7th June 2022

Carole Hirst,

Clerk to the Parish Council

Item 10, Matters Arising	<ul style="list-style-type: none"> •
Item 13, Planning	<p>W/22/00885/LB Tudor House, Church Lane, Pinvin- Installation of 5no rooflights for garage with workshop/store (retrospective)- CONSULTATION to 12th May 2022</p> <ul style="list-style-type: none"> • W/22/00885/LB Tudor House, Church Lane, Pinvin- Installation of 5no rooflights for garage with workshop/store (retrospective)- WITHDRAWN •
Item 15, Streetlighting	Report by Cllr. O'Dell
Item 16, Playing Fields	Report by Cllr. Biddle
Item 18, Correspondence	Report by Cllr. Mitchell