PINVIN PARISH COUNCIL

Minutes of the Ordinary Meeting of Pinvin Parish Council held on

Wednesday 4th March 2026 at 7.30 pm

Present

Cllr. K. Boyden, Cllr, S. Boyden, Cllr T. O'Dell (Chair), Cllr. R. Coates, Cllr M. Massey, Cllr D. Biddle, Clerk L. Cope, WCC Cllr Boatright-Greene and one member of the public attended.

1. **Apologies for absence**- WDC L. Tucker sent her apologies

2. **Co- Option-** Cllrs had been circulated a co-option application from Mrs Ann Isherwood to consider as Councillor at Pinvin Parish Council. Cllr K. Boyden proposed to co-opt Ann, this was seconded by Cllr S. Boyden with all in favour. Ann was welcomed to the Parish Council and a declaration of interest form was issued.

3. **Declarations of Interest-** Cllr Biddle declared an interest in item 8. Cllrs K. Boden, O'Dell and Massey all declared an interest in item 12

4. **Approval of the Minutes of the Ordinary Parish Council meeting** held on Wednesday 11th February 2026. – Cllr D. Biddle proposed the minutes were approved, as seconded by Cllr Coates - All in favour.

The meeting adjourned for Parishioner Question Time (None)

5. **Finance**

a. To consider the formal Bank Reconciliation to 24th February 2026 - **Noted**

b. To Consider list of due payments and receipts to 24th February 2026 as shown in Appendix 1- Cllr Coates Proposed and Cllr. K. Boyden Seconded that all payments be approved, and receipts noted. All in favour

PAYMENTS at 4th March		
Throckmorton hall hire	£ 20.00	
Waterplus	£ 22.85	
Lisa Cope clerk salary	£ 494.64	
HMRC Clerk tax	£ 123.60	
Lisa Cope clerk expenses	£ 27.00	
Battery defib	£ 240.00	PAID
South West Construction	TBC	
SP Davis	£320.25	
Dave Biddle Legthsman	TBC	
Valda Energy	£ 225.03	
YU Energy	£ 123.26	

c. Cllrs discussed and agreed Mrs Nicola Archer to undertake the internal audit on the end of year accounts as proposed by Cllr O'Dell and seconded by Cllr Coates. Mrs Archer is a qualified accountant that previously worked for Wychavon and so has a strong understanding of Parish Council processes. All councillors confirmed that they did not know Mrs Archer, she has never stood as councillor at Pinvin Parish Council and does not reside in the Parish. Mrs Archer has a recommendation from Wyre Piddle Parish Council as their internal auditor also.

d. Cllrs were circulated an updated budget as of 4th March 2026 (appendix 1) which was discussed and agreed as proposed by Cllr O'Dell and seconded by Cllr Massey.

6. **Planning**

a) No new planning applications to consider.

b) Cllr O'Dell explained that planning W/25/02425/FUL Erection of 30 residential dwellings at Ashfurlong Nurseries is going to planning committee on 5th March. The Parish Council will be represented by Cllr O'Dell with a speech which has been circulated to all Cllrs

7. **Community Projects- Cllr O'Dell**

- **Community Orchard**

  The mower is not working, we have reached out to the local community to see if anyone is able to help fix it otherwise it will need to be replaced.

- **Pinvin Art & Craft Group- Cllr. O'Dell**

  Venue this month changed to Throckmorton Village Hall due to building works at the Memorial Hall, two more sessions are left.

- **Allotments- Cllr Coates**

  Nothing to report

8. **Lengthsman**

Less hours worked this month but busy with drains and keeping them clear with the heavy rainfall. Cllr S. Boyden requested a pallet and sign be removed.

9. **Church funding request**

The Parish Council had received a funding request to help cover the mowing costs at the Church. This was discussed and Cllr Coates proposed a £500 donation the same as last year, this was seconded by Cllr Biddle with all in favour- Clerk to action.

10. **IT Policy**

Cllrs reviewed and adopted the new IT Policy as circulated by the Clerk, as proposed by Cllr O'Dell and seconded by Cllr K. Boyden.

11. **Pinvin Memorial Hall**

Work is progressing well still with a planned completion date of 3rd April 2026
Cllr S. Boyden commented that it was looking a little messy around the outside of the building and could do with a tidy up- Cllr O'Dell to feed back to the builder.

12. **Funding**

a) The current forecast is for the build project to be the overspent by approx. £40,000, this is due to a number of factors including additional electricity costs from an upgraded electricity board, the increase in material costs and additional internal works required such as plastering the old building. Upon meeting with the builder these costs cannot be reduced but an allowance of 2-3 months to pay the additional funds has been agreed.

   Wychavon District Council were written to by Cllr O'Dell asking for the possibility of a grant, loan or ideally the transfer of the current Pinvin s106 funds of £31,000 to the Hall project, all of which were refused.

   Cllr O'Dell proposed the following as an option to cover the shortfall:
   £20,000 loan from PWLB over 10 years

   £10,000 Gift or loan from the PC to the Memorial Hall

£10,000 (max £16,000) available from Memorial Hall funds

b) Cllrs Biddle, Coates and S. Boyden discussed the request for a £10,000 loan from Parish Council reserves to the Memorial Hall to help bridge the funding gap. Cllr Coates proposed £5,000 was gifted to the Memorial hall and £5,000 is loaned to the Memorial Hall to be paid back within a ten year period, this was seconded by Cllr Biddle with all in favour

c) Cllrs considered a Parish Council loan from PWLB and Cllr Coates proposed a loan of £20,000 over 10 years at a cost of £2,553.78 per annum which is an interest rate of 4.9% and the total repayment would be £25,537.80, this was seconded by Cllr Biddle with all in favour. Clerk to action.

13. **District & County Councillor Reports**

WDC Cllr Liz Tucker

No report.

WCC Cllr Dan Boatright-Greene

The road at Owlettes is currently clear of water but it is obvious that there is an issue with the road getting worse with flooding issues every year, I am trying to find a solution and have written to WCC highlighting the need for the issue to be resolved.

There have also been drainage issues on the ditch off the A44 where the mushroom factory works are taking place which has been highlighted to the highways department. The hedge which has been removed there is legal as hedgerows have no protection unless ancient and the works were carried out outside of nesting season.

WCC have announced an 8.98% increase in council tax, however the majority of the WCC budget is not made up of resident council tax but government grants and loans which are heavily relied upon.

Consultation ends on 26th March for the local government restructure and all are encouraged to comment.

Correspondence-

Cllr S. Boyden highlighted the issue of concrete blocking footpaths in the village as it is hazardous to residents walking-Cllr Boatright- Greene to speak with footpath officers at WCC.

The Clerk shared that the issues with donkeys on the roads has been resolved as they have now been rehomed at a donkey sanctuary.

Cllr S. Boyden asked for the Clerk to find out when the new grass cutting contractor is to start work and if they could cut the village first- Clerk to action.

Parishioner had enquired if the new double yellow lines on Checketts Close were enforceable and Cllr Boatright- Greene replied that they are.

14. **Date of next meeting**- The next Parish Council Meeting will be held on Tuesday 14th April 2026, at 7.30pm in Pinvin Memorial Hall